

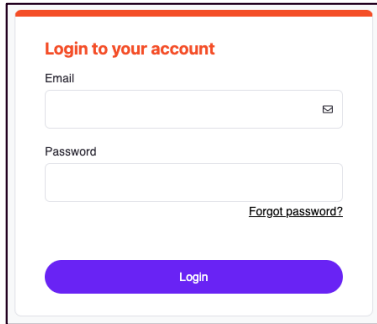
How to Access Your 2023 Tax Receipts

The 2023 tax season is almost at hand! If you've participated in some of our programming this year, then you might be able to claim a portion of the cost on your taxes.

You can login to our online portal to access your 2023 tax receipt using the following steps:

1. Login to the portal.

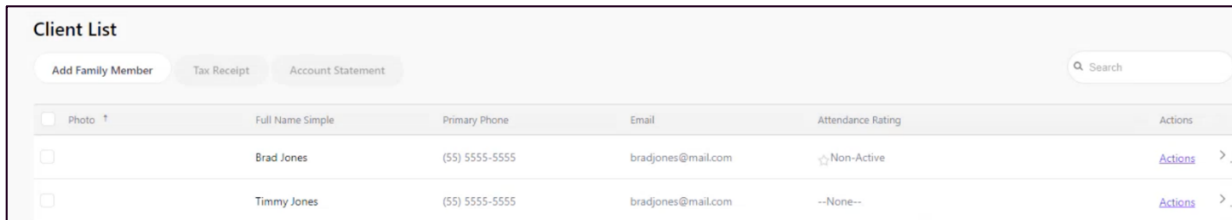
Login to your account using your email address and password. If you don't have a login, please speak to the front desk.



The screenshot shows a login form titled "Login to your account". It includes an "Email" input field with an email icon, a "Password" input field with a "Forgot password?" link below it, and a purple "Login" button at the bottom.

2. Select the correct family member.

Choose the family member that you want to access the tax receipts for. You will need to access each family member's tax receipts individually.

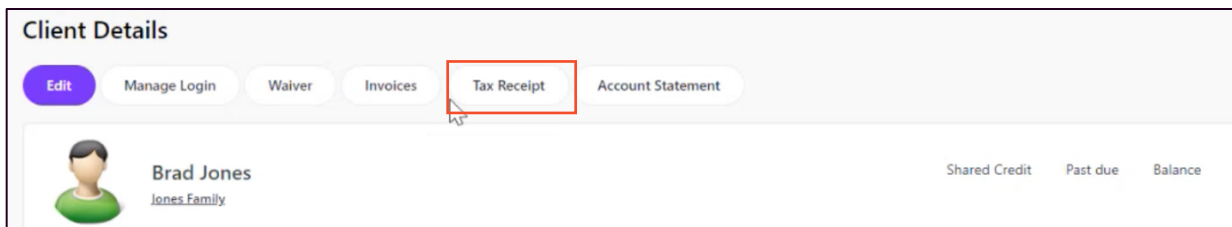


The screenshot shows a "Client List" table with columns for Photo, Full Name Simple, Primary Phone, Email, Attendance Rating, and Actions. Two family members are listed: Brad Jones and Timmy Jones, both with email addresses and phone numbers. The "Tax Receipt" button is highlighted in the top navigation bar.

Photo	Full Name Simple	Primary Phone	Email	Attendance Rating	Actions
<input type="checkbox"/>	Brad Jones	(55) 5555-5555	bradjones@mail.com	Non-Active	Actions > ..
<input type="checkbox"/>	Timmy Jones	(55) 5555-5555	bradjones@mail.com	--None--	Actions > ..

3. Open the Tax Receipt.

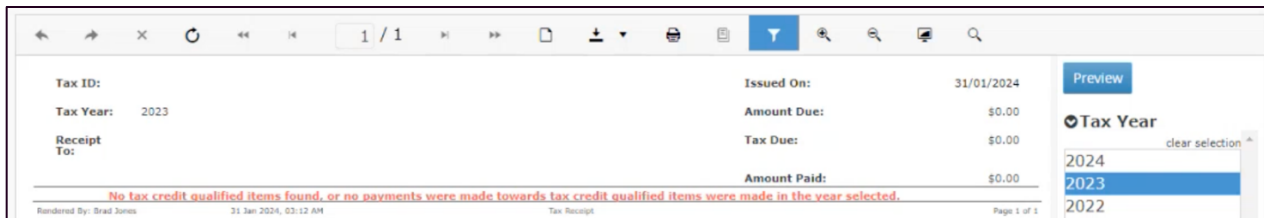
Click **Tax Receipt** to access the report.



The screenshot shows "Client Details" for Brad Jones. The "Tax Receipt" button is highlighted with a red box. Other buttons include Edit, Manage Login, Waiver, Invoices, and Account Statement. The client's name and family name are displayed below the buttons.

4. Select 2023.

Under **Tax Year**, select **2023**, and then click **Preview**.



The screenshot shows a tax receipt preview for Brad Jones. The "Tax Year" dropdown menu is open, showing the year 2023 selected. The "Preview" button is visible. The receipt details include Tax ID, Tax Year (2023), Issued On (31/01/2024), Amount Due (\$0.00), Tax Due (\$0.00), and Amount Paid (\$0.00). A red line indicates that no tax credit qualified items were found for the year selected.

Rendered By: Brad Jones 21 Jan 2024, 03:12 AM Tax Receipt Page 1 of 1

Your tax receipt for 2023 will be generated.