



Job Posting: Community Leadership Director

Dovercourt is dedicated to providing safe and memorable camp experiences to children and youth from across the region. With almost 100 different camps and more than 100 staff, Dovercourt is THE place to be in the summer.

Dovercourt is seeking leadership specialists to deliver a 12-day Community Leadership program in the summer. This is a perfect role for someone looking to spend two weeks with a group of 20 enthusiastic young people ready to make positive change in their community.

The employment term for this position is from July 24 - August 4, with opportunities for other related roles during the summer, and paid preparation time in advance. This program includes a 2-night overnight component at the BGC Camp Smitty's Treehouse site.

Key Responsibilities:

Program Planning

- Work with the camp manager to finalize the program plan for the 12-days
- Network with community groups and organizations to establish partnerships or foster existing partnerships for volunteering opportunities (eg. Food Bank, Neighbourhood Associations)
- Reach out to parents ahead of the program to answer questions and provide information.

Group Leadership

- Develop positive rapport with the group of 20 participants, age 13-15
- Promote positive and healthy relationships among the group through teambuilding and leadership activities
- Ensure the safety and supervision of all participants at all times during the program

Camp Procedures

- Assisting the Camp Supervisors with basic child care practices including contacting parents when necessary and assisting with sick children
- Assisting with any emergency procedures when necessary including, but not limited to *Lost Child*, *Major Medical*, and *Fire Evacuation* procedures

Requirements:

1. Completion of some University or College in a related field; B.Ed would be an asset
2. Standard First Aid and CPR level 'C' within 2 years
3. Criminal Records Check for Service with the Vulnerable Sector
4. Experience working in a summer camp environment
5. Experience working directly with children age 13-15 in a classroom, outdoor education, or community setting, and comfortable with co-supervision during an overnight camping component



Other Details:

- The wage range for this position is \$2400-\$4000 for the 12-day program, and depends on experience and qualifications.
- Qualified candidates must be available 8:30-4:30 Mon-Fri July 24-28 and July 31-Aug 4, and for the overnight camping portion, July 28-30.

For interested candidates, additional opportunities may be available in other camp programs during the summer.

Please apply to Dovercourt Recreation Association c/o Robin Cloutier

411 Dovercourt Ave, Ottawa ON, K2A 0S9

email: rcloutier@dovercourt.org

Please state job title in the subject line.

