Annual General Meeting
Tuesday May 28, 2019
8 to 9:00 pm
Lobby

Agenda

John calling the meeting to order, welcomes everyone for attending.
There is an attendance sheet – for everyone to fill out – to be included to the minute.

Welcome, opening remarks:  President and Chair: Bill Ranson
Bill: Hello and welcome. A formal report is provided in the report handed out.

Approval of agenda:
No comments on agenda.
Don moves to approve the agenda. Louise seconds. Motion carried.

Approval of minutes from May 2018 AGM
Edits or comments?
Motion to approve: Kenny
Second: Gordon
Motion carried.

President’s report
Bill has been part of DRA for 3 years. Been in neighbourhood for 18 years. Uses DRA regularly – even been employed (wife is spinning instructor).
Bill thanks employees of Dovercourt. They go out of their way to make life at Dovercourt great. Beyond expectations. Dovercourt is known for its service and beyond because of employees.
Bill thanks clients and customers of D. Feedback makes D stronger.
Thank you to sponsors. We would not have what we have today without them. When D ask, they step up
Thank you to neighbours for patience and understanding.
Thank you to fellow board members for expertise.
Special thank you to Louise Clément for her service on the board.

The past few years have been a roller coaster ride. The D ‘can do’ spirit bearable and provided motivation for 2018. D makes room for everyone – including a new room.

Treasurer’s report
Busy year this year. Key highlights of the year. Bottom line, $392K surplus – which allow us to pay for deficit and offer more program.s
Past position – continue to maintain positive cashflow. Spent most on the new addition, which will yield growth for the new years.

Approval of the auditors for 2019
Completed auditor report.
Ruby proposes motion to approve (NAME) to be auditor for next year. Bill seconds. Motion carried.

6. Board Nominations and Elections Nominations Committee: Bill Ranson
Two nominations:
Motion to make Bill Ransom and Greg Patrick moves. Anick seconds. Motion carried.

7. Staff Reports:
   Executive Director: John Rapp
   8.1 Operational Highlights
   8.1.2 Program highlights Steve Nason
   8.1.3 Charitable activities John Rapp

John – crossed into revenues of over $6M for the first time in history.
ED report is in annual report.
Quick highlights: 5 KRA
Priorities remain in the new strat plan.

Our clients:
- Number of clients who have stuck with us, despite the renos/expansion. Clients are willing to stick with us. One of the great things about our clients – as they have.
- Continued growth in the summer camps programs, especially in working with children with challenges – larger group of staff attentive and trained for that (camp buddies and inclusion staff). Working with City of Ottawa and other partners to ensure these. Over 60% of city-wide people with special needs are served by Dovercourt.

Our Community:
- Very much a social enterprise. 82% of revenues come from programs and services. Some funding from city of Ottawa – but fundamental part of how we operate (see next KRA).
- Long long list of sponsors. Our corporate naming: Westboro Station dental, neolore café, Carling motors and more to come.

Our people:
- Different groups of people to thank:
  o Board
  o Full time staff – lots of leadership displayed by them especially in the past year.
o Part-time staff – over 250.

Our facilities:
- Major accomplishment is the new addition (3,000 square feet). On budget, but delayed on schedule.

The city of Ottawa:
- We are not alone but represent one of the largest city facility.
- The city is the landlord, our largest partner. We work with them to continue to contribute to the city’s values and vision.
- Other partners include the NCC (SJAM Winter Trail) and other connections with other ski trails for the Winter Trail Alliance into a much larger project across the city – to encourage people to be active outdoors.

8. Other business

9.1 Building expansion Building Expansion/fundraising chair: Anick Losier

Giving campaign: Community stories – resulted in $10K-$15K as part of fundraising efforts.
Thank you again to the City of Ottawa for providing 50% of funding.
Substantial completion – within 45-60 days – wrap up on financial details.

Other business from the floor:
- Question - Number of members of the Association – remains the same (total about 20)
  o More detailed evaluations of the program
  o Unusual approach to the membership model.
  o Looked a constitution/by-law – and we may be vulnerable (30-day prior) – try to make sure we listen to our customers
- Question – As a neighbour, former board member, we continue to be impressed by the level of communications provided by Dovercourt. From warnings to general information (parking surface) – highlight the communications.

9. Adjournment
Motion to adjourn: Kenny
Second: Anick
Motion carried.

President: Bill Ranson