



## High Five Accreditation & Dovercourt

Dovercourt has been a registered organization since 2007, and in 2011 began a 2-year process to become an accredited organization. At the end of 2013, Dovercourt became the first accredited organization in Eastern Ontario.

### The accreditation process consists of 4 components:

<p><b><u>Policies &amp; Procedures</u></b> Ensure that all policies and procedures support healthy child development:</p> <ul style="list-style-type: none"> <li>• <b>QUEST 1 assessment (annual review)</b></li> <li>• <b>Ongoing updating of P&amp;P manual, staff manuals and hiring practices</b></li> </ul>	<p><b><u>Program Assessments</u></b> Ensure the organization provides high quality programs:</p> <ul style="list-style-type: none"> <li>• <b>At least 8% of all programs are evaluated annually and obtain a minimum score of 70%</b></li> </ul>
<p><b><u>Awareness</u></b> Ensure that the organization is promoting its commitment to children:</p> <ul style="list-style-type: none"> <li>• <b>Signage in program spaces</b></li> <li>• <b>Communication in program guides and web</b></li> <li>• <b>Staff recognition programs</b></li> </ul>	<p><b><u>Training &amp; Development</u></b> Ensure that program leaders develop expertise in child development</p> <ul style="list-style-type: none"> <li>• <b>PHCD training for all front line staff</b></li> <li>• <b>QUEST 2 training for supervisors</b></li> <li>• <b>QUEST 1 training for managers</b></li> </ul>

### Why High Five and why Accreditation?

- HIGH FIVE<sup>®</sup> Accreditation is the highest recognized level of quality and safety in children's sport and recreation. Organizations that have achieved Accreditation are distinguished by their focus on healthy child development in all aspects of their operation, from programming to policies and procedures.
- Becoming the first organization to be HIGH FIVE<sup>®</sup> Accredited in Ottawa has highlighted DRA's commitment to community, families, and to children.
- To establish and maintain a consistent, organization-wide Quality Standard to which all of our program leaders and activities will be held.
- HIGH FIVE<sup>®</sup> Accreditation provides parents with children in all of our programs with a better sense of quality assurance, and with a more transparent view of the training and practices of the organization.
- Has resulted in better alignment of the DRA Policies & Procedures Manual with a Nationally recognized quality assurance program.

Currently in Ottawa there are 15 registered organizations, with Dovercourt being the only Accredited.

Banff Avenue Community House	Registered Organization
Boys and Girls Club of Ottawa	Registered Organization
Canterbury Community Association	Registered Organization
CFB Ottawa	Registered Organization
Children's Village of Ottawa-Carleton	Registered Organization
City of Ottawa	Registered Organization
Confederation Court Community House	Registered Organization
Dovercourt Recreation Association	Accredited Organization
Ottawa Gymnastics Centre	Registered Organization
Pinecrest Queensway Health Centre	Registered Organization
Rideau-Rockcliffe Community Resource Centre	Registered Organization
Russell Heights Community House	Registered Organization
South-East Ottawa Community Health Centre	Registered Organization
St. George and St. Anthony Coptic Orthodox Church	Registered Organization
The Ottawa Inuit Children's Centre	Registered Organization