

**Dovercourt Recreation Association
Minutes of the Annual General Meeting
Tuesday, May 30, 2017
Dovercourt Lobby**

Present: James Wishart, Ke Wang, Helen Robert, Alice Lafferty, Don McMaster, Stephanie Moores, Louise Clement, Ruby Williams, Mike Peixoto, Bill Ranson, Christal Woodward, Ben Bedford.

Regrets: Lauren Skelly, Susan Havart

Prospective New

Board Members: Margherita Marcon and Paul Hitschfeld

Staff: John Rapp, Steven Nason, Mike Tait, Dianne Dowling

Minute Taker: Mike Tait

1. Welcome

The meeting was convened at 8:05 p.m. John welcomed everyone. There is an attendance sheet that needs signed.

James Wishart gave the opening remarks as President and Chair. Everyone was welcomed and thanked coming. We do have quorum as nearly the entire Board of Directors is here.

2. Approval of the Agenda

Quorum achieved. No further comments.

Ke moved to accept the agenda as presented, Don seconded.

Carried

3. Minutes from May 2016 AGM

Lauren misspell on her name needs corrected.

Bill moved to approve the May 2016 AGM minutes with the above amendment, Louise seconded

Carried

4. President's Report

James Wishart delivered his President's Report. In summary James talked about the fantastic growth of Dovercourt over the last 30 years. This growth has now allowed Dovercourt to serve more than just the immediate community.

In the past year (2016), the growth has been substantial. 2016 has focused on maximizing program space and creating new ones. The first expansion was completed and clients are now benefiting from the increased fitness space and changing facilities. We now look forward to the next stage, which was approved just tonight. This next expansion will nearly double our programming space.

With an ever-growing community, comes an increased breadth of programming at Dovercourt. In 2016, our seniors' Gold Club "came of age" with our Gold Club Ambassadors – an ambitious group who have played a key role in setting program direction, member recruitment and event planning. In addition, our programming at Bluesfest School of Music and Art has hit its stride with its extremely popular private lessons, performances and recitals throughout the community, and fun programming including Paint and Wine Club Nights, ukulele jams, and musical theatre. And as always, our March Break and Summer Camps have continued to push the innovation bar, responding to the talents and interests of our community's children and youth.

Partnerships continue to be the key to success, for example the City of Ottawa, Parkdale Food Centre, National Capital Commission, Ottawa West Community Support and Ottawa Community Housing, just to name a few.

The Social Services lunch was again a great success, with strong attendance. Furthermore, the Staff, volunteer board members, clients and partners are key to our success.

On behalf of the Board would like to acknowledge the tireless work from our departing board members, Don McMaster, and Alice Lafferty.

I would also like to mention Susan Havart, our Director of Finance and Administration. Our best wishes go with her and we all wish her a speedy recovery.

Thanks was also given to the departing Senior Director of Finance and Accountability.

5. Treasurer's Report

5.1 Financial Report

Ruby presented, this is as Treasurer. 2016 was a year with another clean financial audit. 2016 was a challenging year transforming our new registration system.

Financially it was successful a year with a significant surplus. This resulted from a multitude of new and improved programming, whilst prudent spending. Dovercourt continues to be driven by its generated revenue rather than grants.

Sir John A Macdonald (SJAM) was a very successful venture, which was a break even project in its start up year due to the huge community support, strong partnerships, funding and grants.

Dovercourt's total net assets is around \$700k which gives Dovercourt stability for a coming year where another expansion is about to be undertaken.

5.2 Approval of the Auditors for 2017

Ruby moved that the membership reappoint Collins Barrow as our auditors for the 2017 year, seconded by Paul Hitschfeld.

Carried

6. Board Nominations and Elections

Ke presented on behalf of the Nomination Committee. There are two items to be presented, firstly to Re-elect existing Board members who wish to server their second term on the Board and secondly there are two Board Members that are leaving us this year, and need to be replaced.

Ke moved that Helen Robert and Anick Losier be reselected for a period of three years, Louise seconded.

Carried

This year we have two departing Board members. After a very competitive competition for these spots two people were selected who had the best fit to fulfill and replace the skills gaps left by the departing Board Members.

Ke moved that Margherita Marcon and Paul Hitschfeld be elected for a three year term, seconded by Helen.

Carried

7. Staff Reports

John introduced Dovercourt's Senior Management to present the key successes and issues in 2016 at Dovercourt. For more information please see the presentation which will be uploaded to our website.

7.1 Operational Highlights

7.1.1 Program Highlights – Steve

7.1.2 Financial and Charitable Overview – Mike**7.1.3 Building Expansion – John****8. Other Business****8.1 Building Expansion – “I Dig Dovercourt”**

Alice presented on the next Building Expansion. It has been a year of searching for funding. Now that the majority is in place, we are now celebrating the final fund raising by broadcasting the ‘stories’ of Dovercourt. A ground breaking event is planned for June 10, 2017 . It is a children’s oriented event and a large thank you to the Province and Yasir Navqi. It is also the day of the Annual Garage Sale.

Fundraising will go on until the 30th Anniversary day.

8.2 Dovercourt 30th Anniversary Event

This Anniversary event we will be again celebrating the stories of Dovercourt, and it is hoped that it will be in the new Morris Home Team Room.

9. Adjournment

James thanked everyone for coming and welcomed our new board members.

Ke moved that the meeting be adjourned at 9:14 p.m., seconded by Alice.

Carried.